

Sumner County Schools Residency Affidavit

Section 1-Residency Information

I/We _____ hereby attest that I/we reside daily
(parent/guardian)
at _____, _____ telephone # _____
Address city

Section 2- Children's Information

I/We attest that the children listed below live at the above address.

List name of school aged children	Relationship to Child	Date of birth	Current grade

Section 3-Homeowner or Tenant Verification

I, _____, hereby attest that I am legal owner of lessee of the property located
Property Owner or Lessee of the residence
at _____. I further affirm that _____
Current address Name of Parent
and the above-named child(ren) are living on a daily basis in my home.

Homeowner or Tenant's Signature

Date

Notary Only: Subscribed and sworn to before me on this _____ day of _____, 20__

Notary Signature _____ Expiration Date: _____

Section 4- Signature and Notary- (Please read entire statement before signing)

I assume responsibility for notifying Sumner County Schools should the above-described circumstances change within 5 business days of move. I understand that the statements made herein are subject to the provisions of the Tennessee Criminal Code regarding perjury, unsworn falsifications to authorities, fraud and any applicable offenses. I am aware that the facts as stated are subject to investigation, and should it be determined that the above statements are not true, either now or in the future, my child(ren) will be immediately reassigned to school of zone or removed from Sumner County Schools. In addition, all parties may be submitted to the Sumner County District Attorney's Office for investigation and may pursue civil and/or criminal proceedings in cases of fraud. I have read the above conditions of the affidavit, and I verify that statements made herein are true and correct based upon my personal knowledge.

Signature of Parent/Legal Guardian

Date

Notary Only: Subscribed and sworn to before me on this _____ day of _____, 20__

Notary Signature _____ Expiration Date: _____

**SUMNER COUNTY SCHOOL DISTRICT OF TENNESSEE
RESIDENCY AFFIDAVIT**

DEFINITION OF USE

A residency affidavit is used when a parent/legal guardian of a student cannot provide two (2) proofs of residency in his/her name at the time of registration because his/her primary residence is owned or leased by another party and he/she cannot provide any acceptable proofs of residency (listed below). ****This affidavit does NOT apply to McKinney Vento Students, as reported/approved to Attendance Department.****

INSTRUCTIONS – All items required

SECTION 1 – RESIDENCY INFORMATION

Please enter the name of the parent(s)/guardian(s), the current address, city, zip code and phone number of the residence where the parent(s)/guardian(s) and the child(ren) are currently living on daily basis.

SECTION 2 – CHILDREN’S INFORMATION

Please enter the name, date of birth and current grade level of all school age students residing in the current residence on a daily basis.

SECTION 3 – HOMEOWNER OR TENANT VERIFICATION AND NOTARY **MUST BE NOTARIZED******

This section is to be completed by the homeowner or tenant of the residence. Please enter the full name of the homeowner or tenant; the current address/city/zip; the name of the parent(s)/guardian(s). **The homeowner or tenant signs and dates this section for notary.**

SECTION 4 –PARENT/GUARDIAN SIGNATURE AND NOTARY ** MUST BE NOTARIZED******

1. Take the completed and notarized form **to your child’s zoned school** along with the following required documentation of proof. It is preferable to have both the legal guardian and the homeowner/tenant present when the documents are submitted to the school.
2. For the safety and accountability reasons, the following supporting documentation will be required:
 - A. Parent/Legal Guardian Identification
 - B. Owner/Tenant Proof of Identification, acceptable documentation includes:
 - Current Driver’s License/State ID
 - Passport
3. The Owner/Tenant must provide two (2) proofs of residency documents showing his/her name and address. Acceptable documentation includes (Policy JBC):
 - Legal document/lease showing proof of residency for the specific address such as mortgage sheet or lease agreement.
 - Current invoice/bill (electric, gas, water, landline telephone) assigned to a specific address. Cell phone bill is not accepted.
4. **Residency affidavit approvals expire on the last day of the school year.** Sumner County Schools require a student’s parent/legal guardian to provide two (2) proofs of residency documents showing his/her name and address with enrollment. If two proofs of residency are not provided by homeowner/tenant, Sumner County Schools may investigate the validity of the information provided by the parent/legal guardian. If the information is found to be fraudulent, Sumner County Schools may formally submit all parties named to the District Attorney’s Office for a civil/criminal investigation.

FAMILY RESOURCES SUMNER COUNTY:

SCS Family Resource Center
695 East Main Street
Gallatin, TN 37066
Phone: 615-582-5910

Shalom Zone
600 Small Street
Gallatin, TN 37066
Phone: 615-442-7575

Gallatin Cares
330 North Durham
Gallatin, TN 37066
Phone: 615-452-5732

H’ville Samaritan Center
116 Dunn Street
Hendersonville, TN 37075
615-824-5652

HOPE of White House
212 Portland Road
White House, TN 37188
Phone: 615-672-8006

HOPE of Millersville
1246 Louisville Hwy
Millersville, TN 37072
615-859-0880

Portland Cares
Hwy 52 East
Portland, TN 37148
Phone: 615-325-0562

Amazing Grace Mission
1037 Park Street
Westmoreland, TN 37186
Phone: 615-644-4357